

কৃষিই সমৃদ্ধি

গণপ্রজাতন্ত্রী বাংলাদেশ সরকার
কৃষি মন্ত্রণালয়
প্রশাসন-৩ অধিশাখা
www.moa.gov.bd

স্মারক: ১২.০০.০০০০.০২১.০২৫.০১২.১৫-৯২

তারিখ: ১৭ বৈশাখ ১৪২৭
৩০ এপ্রিল ২০২০

বিষয়: কোরিয়ায় অনুষ্ঠেয় মাস্টার্স কোর্সে কর্মকর্তা মনোনয়ন।

সূত্র : ১। জনপ্রশাসন মন্ত্রণালয়ের পত্র: ০৫.০০.০০০০.২০২.২৫.০০৯.২০.৩৭, তারিখ-২৯ এপ্রিল ২০২০।

২। জনপ্রশাসন মন্ত্রণালয়ের পত্র: ০৫.০০.০০০০.২০২.২৫.০০৯.২০.৩৮, তারিখ-২৯ এপ্রিল ২০২০।

উপর্যুক্ত বিষয় ও সূত্রসমূহের পরিপ্রেক্ষিতে নিম্নোক্ত ছকে বর্ণিত কোর্সসমূহের বিপরীতে উপযুক্ত কর্মকর্তার মনোনয়ন আগামী ০৫ মে ২০২০ তারিখের মধ্যে আবশ্যিকভাবে প্রশাসন-৩ অধিশাখার ই-মেইল (dsadmn32014@gmail.com) ঠিকানায় প্রেরণের জন্য নির্দেশক্রমে অনুরোধ করা হলো:

ক্রম	কোর্সের নাম, মেয়াদ	মন্তব্য
১	২	৪
১.	KOICA-Kangwon National University Master's Degree Program in Agricultural Economics Duration: August 10, 2020- December 27, 2021	শর্তনুযায়ী মনোনয়ন প্রেরণ করা না হলে মনোনয়ন বাতিল বলে গণ্য হবে।
২.	KOICA-Yonsei University Master's Degree Program in Gender and Rural Community Development August 17, 2020 to December 21, 2021	

০২। আবেদনের শর্তনুযায়ী উপযুক্ত কর্মকর্তাগণকে মনোনয়ন প্রদানপূর্বক মনোনীত কর্মকর্তাগণের নির্ধারিত ফরমে পূরণকৃত আবেদন পত্রের ০৪ সেট এবং ২ নং বাছাই কমিটির পূরণকৃত (নির্ধারিত ছকে পরিপূর্ণভাবে) ফরমের ০১ সেট, পিআরএল ও বেতন গ্রেড সুস্পষ্টভাবে উল্লেখসহ বিগত ০১ বছরের বিদেশ ভ্রমণ বিবরণী, তাঁদের বিরুদ্ধে বিভাগীয় ও দুর্নীতির মামলা আছে কিনা কিংবা বিভাগীয় ব্যবস্থা প্রক্রিয়াধীন আছে কিনা সে সংক্রান্ত তথ্য/প্রত্যয়ন মনোনয়ন প্রস্তাবের সাথে প্রেরণ করতে হবে।

০৩। কোর্স সম্পর্কিত তথ্য www.moa.gov.bd-তে পাওয়া যাবে।

সংযুক্ত : বর্ণনামোতাবেক।

স্বাক্ষরিত/৩০-০৪-২০২০

(মোঃ জহিরুল ইসলাম)

উপসচিব

৯৫৪০৮৮৫

E-mail: dsadmn32014@gmail.com

বিতরণ (জ্যেষ্ঠতার ক্রমানুসারে নয়):

- ১। চেয়ারম্যান, বাংলাদেশ কৃষি উন্নয়ন কর্পোরেশন, কৃষি ভবন, দিলকুশা বাণিজ্যিক এলাকা, ঢাকা।
- ২। নির্বাহী চেয়ারম্যান, বাংলাদেশ কৃষি গবেষণা কাউন্সিল, ফার্মগেট, ঢাকা।
- ৩। মহাপরিচালক, কৃষি সম্প্রসারণ অধিদপ্তর, খামারবাড়ি, ঢাকা।
- ৪। মহাপরিচালক, বাংলাদেশ কৃষি গবেষণা ইনস্টিটিউট, জয়দেবপুর, গাজীপুর।
- ৫। মহাপরিচালক, বাংলাদেশ ধান গবেষণা ইনস্টিটিউট, জয়দেবপুর, গাজীপুর।

- ৬। মহাপরিচালক, কৃষি বিপণন অধিদপ্তর, খামারবাড়ি, ঢাকা।
- ৭। মহাপরিচালক, বাংলাদেশ পরমাণু কৃষি গবেষণা ইনস্টিটিউট, ময়মনসিংহ।
- ৮। মহাপরিচালক, বাংলাদেশ পাট গবেষণা ইনস্টিটিউট, মানিক মিয়া এভিনিউ, ঢাকা।
- ৯। মহাপরিচালক, বাংলাদেশ সুগারক্রপ গবেষণা ইনস্টিটিউট, ঈশ্বরদী, পাবনা।
- ১০। মহাপরিচালক, জাতীয় কৃষি প্রশিক্ষণ একাডেমি, জয়দেবপুর, গাজীপুর।
- ১১। মহাপরিচালক, বাংলাদেশ গম ও ভুট্টা গবেষণা ইনস্টিটিউট, নশিপুর, দিনাজপুর।
- ১২। মহাপরিচালক, মৃত্তিকা সম্পদ উন্নয়ন ইনস্টিটিউট, ফার্মগেট, ঢাকা।
- ১৩। নির্বাহী পরিচালক, বাংলাদেশ ফলিত পুষ্টি গবেষণা ও প্রশিক্ষণ ইনস্টিটিউট, মানিক মিয়া এভিনিউ, ঢাকা।
- ১৪। নির্বাহী পরিচালক, বরেন্দ্র বহুমুখী উন্নয়ন কর্তৃপক্ষ, রাজশাহী।
- ১৫। নির্বাহী পরিচালক, তুলা উন্নয়ন বোর্ড, খামারবাড়ি, ঢাকা।
- ১৬। পরিচালক, কৃষি তথ্য সার্ভিস, খামারবাড়ি, ঢাকা।
- ১৭। পরিচালক, বীজ প্রত্যয়ন এজেন্সি, জয়দেবপুর, গাজীপুর।

অনুলিপি:

১. সহকারী প্রোগ্রামার, কৃষি মন্ত্রণালয়, বাংলাদেশ সচিবালয়, ঢাকা (ওয়েব সাইটে প্রকাশের অনুরোধসহ)।
২. অতিরিক্ত সচিব (প্রশাসন ও উপকরণ) মহোদয়ের ব্যক্তিগত কর্মকর্তা, কৃষি মন্ত্রণালয়।
৩. যুগ্মসচিব (প্রশাসন) মহোদয়ের ব্যক্তিগত কর্মকর্তা, কৃষি মন্ত্রণালয়।

গণপ্রজাতন্ত্রী বাংলাদেশ সরকার
জনপ্রশাসন মন্ত্রণালয়
বিদেশ প্রশিক্ষণ শাখা
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স্মারক নম্বর: ০৫.০০.০০০০.২০২.২৫.০০৯.২০.৩৮

তারিখ: ১৬ বৈশাখ ১৪২৭

২৯ এপ্রিল ২০২০

বিষয়: **KOICA-এর অর্থায়নে মাস্টার্স কোর্সের সুযোগ বরাদ্দ।**

উপর্যুক্ত বিষয়ে KOICA-এর অর্থায়নে দক্ষিণ কোরিয়ায় অনুষ্ঠেয় নিম্নবর্ণিত মাস্টার্স কোর্সসমূহে অংশগ্রহণের সুযোগ ৫ নম্বর কলামে বর্ণিত মন্ত্রণালয়/বিভাগের অনুকূলে নির্দেশক্রমে বরাদ্দ করা হলো:

ক্রমিক নং	কোর্সের নাম ও মেয়াদকাল	মনোনয়ন প্রেরণের সর্বশেষ তারিখ	সুযোগ সংখ্যা	বরাদ্দকৃত মন্ত্রণালয়/বিভাগ
১	২	৩	৪	৫
১.	KOICA-Yonsei University Master's Degree Program in Gender and Rural Community Development August 17, 2020 to December 21, 2021	১০ মে ২০২০	২ টি ১ টি ১ টি	কৃষি মন্ত্রণালয় মৎস্য ও প্রাণিসম্পদ মন্ত্রণালয় খাদ্য মন্ত্রণালয়

০২। এমতাবস্থায়, এ বিষয়ে নিম্নোক্ত শর্তাবলী অনুসরণপূর্বক প্রশিক্ষণ প্রস্তাব উল্লেখিত হকের ৩ নং কলামে বর্ণিত তারিখের মধ্যে সরাসরি অর্থনৈতিক সম্পর্ক বিভাগে প্রেরণের প্রয়োজনীয় ব্যবস্থা গ্রহণের জন্য নির্দেশক্রমে অনুরোধ করা হলো।

শর্তাবলী:

- প্রতিটি সুযোগের বিপরীতে কর্মকর্তা মনোনয়ন প্রদানপূর্বক প্রত্যেক মনোনীত প্রার্থী কর্তৃক যথযথভাবে পূরণকৃত ফরম, সংশ্লিষ্ট কাগজপত্র এবং পাসপোর্টের কপি নির্ধারিত তারিখের মধ্যে ইমেইলে নিম্নস্বাক্ষরকারীকে কপি প্রদানপূর্বক সরাসরি অর্থনৈতিক সম্পর্ক বিভাগে (wingchief-asia@erd.gov.bd এবং jjrana2001@yahoo.com) প্রেরণ করতে হবে;
- আবেদনকারীকে চাকুরিতে স্থায়ী হতে হবে;
- জনপ্রশাসন মন্ত্রণালয়ের প্রজ্ঞাপন নম্বর-০৫.০০.০০০০.২১১.২২.১০৬.২০০৮-৩৩৯, তারিখ: ০৬/১২/২০১৫ মোতাবেক চাকুরিতে প্রবেশের পর প্রেষণ/শিক্ষাছুটিতে একটি মাস্টার্স ডিগ্রী সম্পন্ন করেছেন এমন কর্মকর্তার আবেদন করার প্রয়োজন নেই;
- জনপ্রশাসন মন্ত্রণালয়ের ২৯/৮/৯২ স্থি. তারিখের স্মারক নং- ৮০/৯২-৫১৮(৫০০) 'বেসামরিক সরকারি কর্মকর্তাগণের বৈদেশিক প্রশিক্ষণ/উচ্চশিক্ষা সম্পর্কিত নীতি ও পদ্ধতি' এবং ১২ মে ২০০৩ তারিখের জনপ্রশাসন প্রশিক্ষণ নীতিমালার গেজেট এবং প্রধানমন্ত্রীর কার্যালয়ের ১৯/০৬/২০১১ তারিখের ০৩.০৬৯.০২৫.০৬.০০.০০৩.২০১১-১৪৪(৫০০) নং পরিপত্রের মর্মানুসারে আবেদন করতে হবে।

২৯-৪-২০২০

মু. ইকরামুল ইসলাম
সিনিয়র সহকারী সচিব

ফোন: ৯৫৭৪৪২৬

ইমেইল: ft@mopa.gov.bd

বিতরণ :

- সচিব, সচিবের দপ্তর, কৃষি মন্ত্রণালয়
- সচিব, মৎস্য ও প্রাণিসম্পদ মন্ত্রণালয়

৩) সচিব, খাদ্য মন্ত্রণালয়

স্মারক নম্বর: ০৫.০০.০০০০.২০২.২৫.০০৯.২০.৩৮/১

তারিখ: ১৬ বৈশাখ ১৪২৭
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সদয় অবগতি ও কার্যার্থে প্রেরণ করা হল:

১) সচিব, সচিবের দপ্তর, অর্থনৈতিক সম্পর্ক বিভাগ



২৯-৪-২০২০

মু. ইকরামুল ইসলাম
সিনিয়র সহকারী সচিব

গণপ্রজাতন্ত্রী বাংলাদেশ সরকার
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তারিখ: ১৬ বৈশাখ ১৪২৭

২৯ এপ্রিল ২০২০

বিষয়: **KOICA-এর অর্থায়নে মাস্টার্স কোর্সের সুযোগ বরাদ্দ।**

উপর্যুক্ত বিষয়ে KOICA-এর অর্থায়নে দক্ষিণ কোরিয়ায় অনুষ্ঠেয় নিম্নবর্ণিত মাস্টার্স কোর্সসমূহে অংশগ্রহণের সুযোগ ৫ নম্বর কলামে বর্ণিত মন্ত্রণালয়/বিভাগের অনুকূলে নির্দেশক্রমে বরাদ্দ করা হলো:

ক্রমিক নং	কোর্সের নাম ও মেয়াদকাল	মনোনয়ন প্রেরণের সর্বশেষ তারিখ	সুযোগ সংখ্যা	বরাদ্দকৃত মন্ত্রণালয়/বিভাগ
১	২	৩	৪	৫
১.	KOICA-Kangwon National University Master's Degree Program in Agricultural Economics Duration: August 10, 2020- December 27, 2021	১০ মে ২০২০	৩ টি ১ টি	কৃষি মন্ত্রণালয় মৎস্য ও প্রাণিসম্পদ মন্ত্রণালয়

০২। এমতাবস্থায়, এ বিষয়ে নিম্নোক্ত শর্তাবলী অনুসরণপূর্বক প্রশিক্ষণ প্রস্তাব উল্লেখিত ছকের ৩ নং কলামে বর্ণিত তারিখের মধ্যে সরাসরি অর্থনৈতিক সম্পর্ক বিভাগে প্রেরণের প্রয়োজনীয় ব্যবস্থা গ্রহণের জন্য নির্দেশক্রমে অনুরোধ করা হলো।

শর্তাবলী:

- প্রতিটি সুযোগের বিপরীতে কর্মকর্তা মনোনয়ন প্রদানপূর্বক প্রত্যেক মনোনীত প্রার্থী কর্তৃক যথযথভাবে পূরণকৃত ফরম, সংশ্লিষ্ট কাগজপত্র এবং পাসপোর্টের কপি নির্ধারিত তারিখের মধ্যে ইমেইলে নিম্নস্বাক্ষরকারীকে কপি প্রদানপূর্বক সরাসরি অর্থনৈতিক সম্পর্ক বিভাগে (wingchief-asia@erd.gov.bd এবং jjrana2001@yahoo.com) প্রেরণ করতে হবে;
- আবেদনকারীকে চাকুরিতে স্থায়ী হতে হবে;
- জনপ্রশাসন মন্ত্রণালয়ের প্রজ্ঞাপন নম্বর-০৫.০০.০০০০.২১১.২২.১০৬.২০০৮-৩৩৯, তারিখ: ০৬/১২/২০১৫ মোতাবেক চাকুরিতে প্রবেশের পর প্রেষণ/শিক্ষাছুটিতে একটি মাস্টার্স ডিগ্রী সম্পন্ন করেছেন এমন কর্মকর্তার আবেদন করার প্রয়োজন নেই;
- জনপ্রশাসন মন্ত্রণালয়ের ২৯/৮/৯২ খ্রি. তারিখের স্মারক নং- ৮০/৯২-৫১৮(৫০০) 'বেসামরিক সরকারি কর্মকর্তাগণের বৈদেশিক প্রশিক্ষণ/উচ্চশিক্ষা সম্পর্কিত নীতি ও পদ্ধতি' এবং ১২ মে ২০০৩ তারিখের জনপ্রশাসন প্রশিক্ষণ নীতিমালার গেজেট এবং প্রধানমন্ত্রীর কার্যালয়ের ১৯/০৬/২০১১ তারিখের ০৩.০৬৯.০২৫.০৬.০০.০০৩.২০১১-১৪৪(৫০০) নং পরিপত্রের মর্মানুসারে আবেদন করতে হবে।

২৯-৪-২০২০

মু. ইকরামুল ইসলাম
সিনিয়র সহকারী সচিব

ফোন: ৯৫৭৪৪২৬

ইমেইল: ft@mopa.gov.bd

বিতরণ :

- সচিব, সচিবের দপ্তর, কৃষি মন্ত্রণালয়
- সচিব, মৎস্য ও প্রাণিসম্পদ মন্ত্রণালয়

স্মারক নম্বর: ০৫.০০.০০০০.২০২.২৫.০০৯.২০.৩৭/১

তারিখ: ১৬ বৈশাখ ১৪২৭
২৯ এপ্রিল ২০২০

সদয় অবগতি ও কার্যার্থে প্রেরণ করা হল:

১) সচিব, সচিবের দপ্তর, অর্থনৈতিক সম্পর্ক বিভাগ



২৯-৪-২০২০

মু. ইকরামুল ইসলাম
সিনিয়র সহকারী সচিব

가족사항 Family Information

부(Father)		모(Mother)	
성명(Name)		성명(Name)	
<small>성(Last Name, 姓)</small>	<small>이름(First, 名)</small>	<small>성(Last Name, 姓)</small>	<small>이름(First, 名)</small>
국적 Nationality		국적 Nationality	
전화번호 Home Phone Number ()		전화번호 Home Phone Number ()	
<small>Area Code</small>		<small>Area Code</small>	
직업 Occupation		직업 Occupation	
근무처 Name of Business or Organization		근무처 Name of Business or Organization	

지원사항 Study Plan

지원과정

Indicate which program you are applying for:

- 석사(Master Degree Program) 박사(Doctoral Degree Program)
 석박사통합(Master & Doctoral Degree Combined Program)

지원연도 및 학기

Indicate which year and semester you wish to enter:

연도 학기
Year Semester 3월(March) 9월(September)

지원학과(전공)

Proposed Field of Study (Department/Major) ※Please check the list of academic department

지도예정교수 (해당자만 기재)

Information of expected Academic advisor (If available)

√ Name of Professor:

√ Department/Major:

√ Office Number:

어학능력 Language Proficiency

한국어(Korean) 능통(Excellent) 우수(Good) 적당(Fair) 불가능(Poor)
영어(English) 능통(Excellent) 우수(Good) 적당(Fair) 불가능(Poor)

한국어능력시험 성적(소지자에 한함)

Korean Proficiency Test Score(if any) / /
시험명(Name of Test) 급수(Score or Level) 점수(Full Score)

석사학위논문 제목 Title of Master's Degree Thesis(if any):

지원자 서명 Signature of Applicant

본인은 위 지원서에 기재된 내용 및 입학 지원서류의 내용이 사실임을 증명합니다. 만약 허위 등 부적격 사례가 발견될 경우 입학이 취소됩니다.

I certify that all the information submitted in the admission process is complete, accurate and true. I also understand that any untrue or incomplete information may result in the rejection of admission.

//

서명(Signature)

월(mm) / 일(dd) / 년(yyyy)

Application Guidelines

In completing the attached application form, please be advised to:

- a. Carefully read your **Application Guideline(AG)** and **Program Information(PI)** prior to completing the application form;
- b. Use a personal computer in completing the form, or handwrite in **block letters**;
- c. Fill in the form in **English**;
- d. Be sure to fill in **every part** of the form;
- e. Send the completed form to your country's KOICA Office - or the Embassy of Korea stationed in your nearest country if the former is not available- together with a **copy of your passport**; and
- f. Be reminded that your participation may be denied if you fail to provide the required information and documents completely and on time.

Application Checklist

Items	Page No.	Check(√) if completed
a. Filled in every item of Applicant Information	2-4	
b. Ticked agree/disagree box for Agreement on Collection and Use Personal, Sensitive, and Unique Identifying Information	5-6	
c. Thoroughly read Scholarship Program Guideline and Code of Conduct	6-9	
d. Signed the declaration for terms and conditions	9	
e. Signed and filled in every part of Medical History Questionnaire	10	
f. Had an authorized official from your government to complete and sign the Nomination form	11	
g. Have a copy of passport ready for submission	-	

This is to certify that I have completed every part of the application form to apply for the KOICA Scholarship Program.

Date: _____ Applicant's Name: _____ Signature: _____

Application Form for the KOICA Scholarship Program

This form is to be used to apply for the Scholarship Program of the Korea International Cooperation Agency (KOICA), which is implemented as part of the Official Development Assistance Program of the Government of Korea. Please complete the application form and consult with your respective country's KOICA Office - or the Embassy of Korea in charge of your country, if the former is not available - for further information.

(Photo)

PART 1. APPLICANT INFORMATION (to be completed by the applicant)

I. PROGRAM OF APPLICATION (as in the Program Information)																									
Program Title																									
Name of Degree																									
Duration	from _____ to _____ (DD-MM-YYYY)																								
II. PERSONAL DATA																									
Name (as in the passport)	First Name																								
	<table border="1" style="width: 100%; height: 20px;"> <tr> <td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td> </tr> </table>																								
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Date of Birth	Day		Month		Year																				
Sex	<input type="checkbox"/> Male <input type="checkbox"/> Female		Airport of Departure																						
Nationality			Religion																						
Home Address																									
Contact Information (Including Country Code)	Telephone			Fax																					
	Mobile			E-mail																					
Emergency Contact	Name			Relation																					
	Telephone			E-mail																					
Emergency Contact (2)	Name			Relation																					
	Telephone			E-mail																					
III. CURRENT EMPLOYMENT																									
Organization																									
Department																									
Present Position			Employment Duration	from _____ to present (MM-YYYY)																					
Type of Organization	Government	<input type="checkbox"/> Central <input type="checkbox"/> Local																							
	Institution	<input type="checkbox"/> Public <input type="checkbox"/> Private <input type="checkbox"/> International <input type="checkbox"/> NGO																							
	Others	(Please specify)																							

Job Description	Describe your main duties. Specify any technical equipment or facilities you work on with if applicable.
	Describe any themes, topics and places of interest you would like to see in the Program related to your tasks mentioned aforesaid.
	Elaborate on organizational setback or challenges that you wish to address through the Program.
	Elaborate on your plans to apply the lessons learned from the Program to your organization.

VI. CAREER RECORD

Career Background (Past 5 Years)

Organization	Department	Position / Responsibilities	Period (MM-YYYY)	
			From	To

Educational Background (Higher Education)

Institution	City / Country	Field of Study and Degree	Period (MM-YYYY)	
			From	To

PART 2. TERMS & CONDITIONS

Applicants should read, abide by, and respect the following terms and conditions. Failure to abide by the followings may result in dismissal from the program and report to applicant's government and /or employer.

I. PRIVACY & COPYRIGHT POLICY

- a. Any information used for identifying individuals that is acquired by KOICA will be stored, used and/or analyzed only within the scope of KOICA activities, and in accordance with KOICA policy and regulations.
- b. KOICA may provide and disclose the collected information aforesaid to a third party in accordance with KOICA policy and regulations, with the relevant laws of Korea, or upon the request from the Government of Korea.
- c. KOICA reserves the right to use all the documents or products produced by participants for the purpose of the Fellowship Program (e.g. thesis, essay, etc.) including their duplication, translation, distribution, and/or posting on websites (KOICA website and/or other websites related to Korean ODA).
- d. KOICA takes measures required to prevent leakage, loss, or destruction of acquired information. Should you wish to inquire further about KOICA's privacy policy and personal information management, please contact the program manager via the contact information provided in your Program Information (PI), or send an email to koica.sp@koica.go.kr.
- e. If you do not approve of the above conditions, you may also refuse to agree. However, please be informed that there may be limitations to your participation to the KOICA Fellowship Program if you do not agree with the above conditions.

Agreement on Collection and Use of Personal Information

- ① KOICA collects and uses the participants' Unique Identifying Information; and is able to provide such information for a third party in accordance with KOICA policy and regulations.
 - **Personal Information Collected** : name, date of birth, sex, nationality, contact information, employment status, career and educational record
 - **Purpose** : implementation and promotion of the KOICA Fellowship Program, identification of participants, record keeping, supporting KOICA Club activities, and strengthening the partnership between Korea and Partner Countries
 - **Retention Period** : 3 years for hard copy / permanent preservation for soft copy
- ② If you do not approve our collection and use of your personal information, you may also refuse to agree. However, you may have limited support from KOICA regarding visa issuance, immigration management, flight and accommodation arrangement, KOICA Club activities, insurance and medical service.

Agree

Disagree

Agreement on Collection and Use of Sensitive Information

- ① KOICA collects and uses the participants' Sensitive Information; and is able to provide such information for a third party in accordance with KOICA policy and regulations.
 - **Sensitive Information Collected** : religion, medical information
 - **Purpose** : implementation and organization of the KOICA Fellowship Program in consideration of participants' religious characteristics, screening of participants' health condition to participate in KOICA Fellowship Program, insurance and medical service
 - **Retention Period** : 3 years for hard copy / permanent preservation for soft copy
- ② If you do not approve our collection and use of your sensitive information, you may also refuse to agree. However, you may have limited support from KOICA regarding your religious activities and requirements, insurance and medical service.

Agree **Disagree**

Agreement on Collection and Use of Unique Identifying Information

- ① KOICA collects and uses the participants' Unique Identifying Information; and is able to provide such information for a third party in accordance with KOICA policy and regulations.
 - **Unique Identifying Information Collected** : passport number, alien registration number
 - **Purpose** : visa issuance, immigration management, flight and accommodation arrangement, insurance and medical service
 - **Retention Period** : 5 days after the accomplishment of the purpose specified above
- ② If you do not approve our collection and use of your unique identifying information, you may also refuse to agree. However, you may have limited support from KOICA regarding visa issuance, immigration management, flight and accommodation arrangement, insurance and medical service.

Agree **Disagree**

II. SCHOLARSHIP PROGRAM PARTICIPANT GUIDELINE

1. Purpose

This guideline aims to provide necessary guidance to help to create a sound environment for the study of participants under the KOICA scholarship program.

2. Definition of Terms

The terms used in this guideline are defined as follows.

- 2-1. "KOICA," a Korean organization dedicated to ODA, is in charge of the scholarship program, entrusting it to universities and providing funding.
- 2-2. "Scholarship program (SP)," one of the Fellowship programs provided by KOICA, refers to a masters degree program, aiming to nurture key leaders who can contribute to economic and social development of partner countries.
- 2-3. "University" refers to the university that is entrusted by KOICA to operate and be responsible for the SP.
- 2-4. "Participants" refer to individuals participating in the SP under the nomination of the governments of partner

countries. Upon enrollment, the participants are entitled to be provided with adequate support as students of the university, and bear the corresponding responsibilities.

3. Obtaining a Degree

3-1. Participants shall obtain a master's degree at their registered university.

3-2. If a participant loses his or her status as a KOICA participant in accordance with the guideline 6. "Dismissal of participant Status", he or she shall automatically lose the qualification as a degree candidate in the university.

4. Entering and staying in Korea

4-1. In principle, Participants are not allowed to accompany their own family members to stay in Korea during SP duration, except for their family members' temporary visiting or traveling less than a month.

4-2. It should be noted that only the person whose name appears in the invitation letter sent by KOICA is considered as a program participant. No others will be given any support and amenities when entering and staying in Korea

4-3. KOICA shall not be held responsible for any undertakings or consequences arising from the non-compliance of 4-1 above.

5. Leaving the Korea

5-1. Participants shall leave Korea on the designated day for leaving the country

5-2. If a participant loses one's status as a KOICA participant pursuant to the guideline 6. "Dismissal of Participant Status", he or she shall leave Korea within 3 days from the date the dismissal is decided.

5-3. If a participant has to extend his or her stay in Korea, or leave for a third country other than his or her home country, due to inevitable circumstances, a written approval from the home government should be submitted to the KOICA head office through the Korean embassy in the home country.

5-4. Even in the case for the guideline 5-3, the relevant expenses shall be borne by the participant.

6. Dismissal of Participant Status

6-1. Participants will lose their status as SP participants if they commit any of the following acts or fall under any of the situations described below.

- ① Falsifying statements on any of their application documents or providing false information in their application documents.
 - ② Receiving serious disciplinary actions, such as suspension or expulsion from the university
 - ③ Violating the Korean law
 - ④ Temporarily leaving Korea for more than once without permission
 - ⑤ Involved in any political activities
 - ⑥ Violation of the agreement with KOICA
 - ⑦ Failure to follow the decisions made by KOICA regarding the program intentionally
 - ⑧ Behaving disgracefully as a participant of a SP
 - ⑨ Withdrawal from the program before completion
 - ⑩ Failing to leave Korea within the given time frame as stated in this guideline 5. Leaving the Country of this guideline
- 6-2. If a participant loses one's status as a KOICA SP participant, KOICA will notify the head of the Korean diplomatic establishment abroad and the government of the participant's home country of the fact.

7. Leaving Korea During the Program

7-1. If a participant intends to return to one's home country during the course of the program, due to unavoidable reasons such as serious illness, domestic affairs, or an urgent summoning from the home government, he or she must acquire prior approval from the university with the following documents.

- ① A copy of the medical certificate (for sickness leave)

- ② Letter of explanation
- ③ Any other documents required by the university

7-2. If a participant has to return to one's home country due to one's own fault, and not for any of the reasons listed in guideline 7-1, KOICA will notify the participant's original place of employment and the home government of the fact. The participant may not re-apply for any KOICA training programs in the future.

8. Temporary Leave

8-1. If a participant intends to leave Korea temporarily during the vacation, he or she must obtain approval from the university with the following documents by the date set by the university.

- ① Letter of confirmation from the advisor
- ② A copy of a round trip air ticket
- ③ A copy of traveler insurance (when traveling to a third country)
- ④ Any other documents required by the university

8-2. Temporary leave during the semester (including during summer and winter schools and orientation programs) is not allowed. Exceptions will be made only for inevitable reasons, such as death of family member or a marriage of the participant. Even in these cases, a prior approval must be obtained from the university and KOICA.

8-3. For the days of the temporary leave, daily allowance will be deducted for each day of a leave (including days of departure and re-entry). And there will be no exception for deduction.

8-4. In case of death of an immediate family member (only for participants' own parents, spouse, and children), KOICA will support round-trip air-ticket for temporary leave.

9. Scholarship Payment and Receipt

9-1. The matters regarding the payment and receipt of scholarship shall be defined by KOICA.

9-2. Scholarship may not be given out under the following cases. However, if KOICA acknowledges the inevitable nature of the matter of the withdrawal from the SP, the participant may receive support for his or her return.

- ① Failure to leave Korea within the given time frame, for reasons other than inevitable reasons for departure stated in 5-3 of this guideline
- ② Dismissal of a KOICA participant status as stated in 6. Dismissal of Participant Status.
- ③ Withdrawal and leaving Korea during the program for reasons other than stated in 7-1

10. Notification of Re-entry

If a participant re-enters Korea within the allowed period for a temporary leave, the participant shall report his or her re-entry to the person in charge at the university.

11. Notification of Changes in Contact Information

If there are any change to the contact information of a participant, the change must be reported immediately to the university

12. Internship

12-1. Participants must follow the regulations regarding internship, in order to guarantee full commitment to SP and create a "study-first" environment.

- ① Participants must give first priority to their studies over any other activity.
- ② Internship activities related to research and academic activities of a participant's area of studies, are allowed upon approval of the university.

12-2. If a participant earns more than KRW 20,000 a day from the internship, any exceeding amount will be deducted from one's daily allowance.

13. Applicable Provisions

For any other matters not stipulated in this guideline, the academic regulation of the participant's registered university shall be applied.

III. CODE OF CONDUCT

1. Purpose

The Code of Conduct for participants of the KOICA Scholarship Program (hereafter "Code of Conduct") aims to provide both ethical and behavioral standards for the participants to ensure the successful completion of the KOICA Scholarship Program (hereafter "SP").

2. Application and Compliance

This Code of Conduct applies to all participants of the KOICA SP.

3. Academic Performances

- 3-1. Participants follow the instructions and guidance provided by the professors and faculty of the university that they have enrolled in (hereafter "university") to facilitate their studies.
- 3-2. Participants faithfully attend their university classes and become fully involved in their studies in accordance with the regulation and guidelines of the universities.
- 3-3. In order to ensure appropriate academic achievement, temporary leave or travel to a third country during the course of the semester is, in principle, not allowed. For temporary leave or travel to a third country during the summer and winter vacations, a participant must gain approval from the university.
- 3-4. Participants shall not seek employment or commercial activities for personal gains, except for internship programs approved by the University.

4. Program Outcome

Participants shall return to their organization of origin upon the completion of SP and try to apply knowledge and skills they acquired from SP to contribute to the development and advancement of their home country.

5. Health Management

Participants are recommended to make efforts to stay healthy by working out regularly and seeking medical care if necessary. If and when Participants experience a deterioration in health that may require care from medical professionals, they must report such medical issue to the university to get necessary help.

6. Safety Measures

- 6-1. Participants must refrain from visiting places that may be dangerous, or getting involved in acts that may cause safety accidents. For any damages caused by voluntary actions that violate the code of conduct, the participant in question shall bear full responsibility.
- 6-2. If and when accidents or situations occur that may put participants at risk, SP participants shall immediately report the matter to the University to seek necessary help. However, if it is found and determined that SP participants

are responsible for the occurrence of the reported accident or situation, whether intentionally or otherwise, the University may take disciplinary actions against SP Participants in accordance with their relevant regulations, after the resolution of such accident or situation.

7. Policy on Misconduct

7-1. Participants shall always behave, act and speak responsibly and honorably, recognizing that their words and actions represent the University and KOICA as well as the country of their origin.

7-2. Participants shall refrain from accessing inappropriate establishments that could impair their dignity.

8. Discriminatory Actions and Sexual harassment

8-1. Participants shall complete mandatory courses designed to prevent discrimination and sexual harassment provided by KOICA and the university and shall act accordingly.

8-2. Participants shall not engage in any aggressive or insulting behavior or use of words of discrimination against gender, religion, disabilities, age, nationality, physical appearance, marital status, family status, ethnicity, political opinion or sexual orientation.

8-3. Participants shall not engage in any sexual harassment including sexually oriented jokes or innuendos, unwelcome invitation for outings, unwelcome sexual advances, requests for sexual favors, and other verbal or physical harassment of a sexual nature.

8-4. Participants shall be cognizant of the fact that sexual harassment herein is defined in accordance with international norms and standards. It is to be noted that sexual harassment shall be judged and determined on the basis of claims and feelings of victims, not the intent of the behavior.

8-5. Participants shall also acknowledge that both discriminatory actions or sexual harassment shall not only be regarded as cause for disciplinary actions including dismissal from the SP, according to rules and regulations, but also be subject to legal actions under the Korean law.

8-6. It is strongly recommended that participants who fall victim of or witness to any act of discrimination or sexual harassment must immediately report the case to the university and seek assistance.

9. Prohibition of Political Activity

Participants shall not take part in any political activity, such as supporting a certain political group or getting involved in any political movements.

10. Compliance with the Regulations of the University and KOICA

10-1. Participants shall fully comply with the academic regulations of the university and guideline of KOICA.

10-2. If a participant violates any of the regulation of the university or KOICA, he or she shall be subject to disciplinary measures, as stipulated in such regulation, can be enforced.

IV. DECLARATION

I, _____, of _____
(name of applicant) (name of country)

*certify that the statements I made in this form are **true and correct** to the best of my knowledge.*

*If accepted for the program, I agree to **respect SP Participant Guideline and Code of Conduct** set forth above.*

If I fail to comply the terms and conditions of KOICA Scholarship Program,

*I will **accept any penalties and consequences** including dismissal from the Program*

and report to my government and/or employer.

Date: _____ **Applicant's Name:** _____ **Signature:** _____

PART 3. MEDICAL HISTORY QUESTIONNAIRE

MEDICAL HISTORY QUESTIONNAIRE (to be completed by the applicant)

1. Present Status

- a. Do you currently use any drugs for the treatment of a medical condition? (give name & dosage)

<input type="checkbox"/> No	<input type="checkbox"/> Yes >> Name of Medication (_____), Quantity (_____)
-----------------------------	--

- b. Are you pregnant? (female only)

<input type="checkbox"/> No	<input type="checkbox"/> Yes >> (_____ months)
-----------------------------	--

- c. Please indicate any needs arising from disabilities that may require additional support or facilities.

(_____)

Note: Disability does not lead to dismissal or exclusion from the Program. However, upon the situation, you may be directly inquired by the KOICA Program Manager for more detailed account of your condition.

2. Medical History

- a. Have you had any significant or serious illnesses? (If hospitalized, give place & dates.)

Past:	<input type="checkbox"/> No	<input type="checkbox"/> Yes >> Name of illness (_____), Place & dates (_____)
Present:	<input type="checkbox"/> No	<input type="checkbox"/> Yes >> Present condition (_____)

- b. Have you ever been a patient in a mental hospital or have been treated by a psychiatrist?

Past:	<input type="checkbox"/> No	<input type="checkbox"/> Yes >> Name of illness (_____), Place & dates (_____)
Present:	<input type="checkbox"/> No	<input type="checkbox"/> Yes >> Present condition (_____)

- c. High blood pressure

Past:	<input type="checkbox"/> No	<input type="checkbox"/> Yes
Present:	<input type="checkbox"/> No	<input type="checkbox"/> Yes >> • Present condition (_____) mm/Hg to (_____) mm/Hg • Are you taking any medicine? <input type="checkbox"/> No <input type="checkbox"/> Yes

- d. Diabetes (sugar in the urine)

Past:	<input type="checkbox"/> No	<input type="checkbox"/> Yes
Present:	<input type="checkbox"/> No	<input type="checkbox"/> Yes >> • Present condition (_____) • Are you taking any medicine or insulin? <input type="checkbox"/> No <input type="checkbox"/> Yes

- e. What illness(es) have you had previously?

<input type="checkbox"/> Thyroid Problem	<input type="checkbox"/> Liver Disease	<input type="checkbox"/> Heart Disease	<input type="checkbox"/> Kidney Disease
<input type="checkbox"/> Tuberculosis	<input type="checkbox"/> Asthma	<input type="checkbox"/> Stomach and Intestinal Disorder	
<input type="checkbox"/> Infectious Disease >> Specify the name of illness (_____)			
<input type="checkbox"/> Others >> Specify (_____)			

- f. Has the above illness(es) been cured?

<input type="checkbox"/> Yes	<input type="checkbox"/> No
- Specify the name of illness (_____)	
- Present condition (_____)	

I certify that I have answered all questions truthfully and completely to the best of my knowledge.

Date: _____ **Applicant's Name:** _____ **Signature:** _____

PART 4. NOMINATION

I. OFFICIAL NOMINATION (to be completed by nominating government / organization)

The Government of _____ officially nominates _____
(Name of Country) (Full Name of Nominee)

to participate in _____ as organized by the Korean Government(KOICA)
(Title of Program)

and I, _____, on behalf of the Government of _____, certify that
(Name of Authorized Official) (Name of Country)

- (a) All information including career and educational background quoted by the nominee in this form is true, complete and accurate to the best of my belief and knowledge.
- (b) The nominee has an adequate knowledge of and/or expertise in the training field and has a sufficient proficiency of the language required, both spoken and written, to undergo the Scholarship Program.
- (c) On behalf of the organization I agree to the terms and conditions of KOICA.
- (d) My organization shall be responsible for dealing with claims by KOICA and third parties where the loss or damage to their property, or death or personal injury was caused by gross negligence or willful misconduct of the Nominee during the participation to the KOICA Scholarship Program.
- (e) **Nominee's unsatisfactory performance or failure to conform to the code of conduct may lead to limited opportunities for the organization's nomination to the KOICA Fellowship Program.**

Name(Authorized Official) : _____

Position/Title: _____ Organization: _____

Telephone: _____ Email: _____

Date: _____ Signature: _____

(Official Stamp Included)

II. ORGANIZATION CHART with an appropriate marking of the nominee's position



KOREA INTERNATIONAL COOPERATION AGENCY

April 21, 2020
KOICA 120-178

Mr. Md. Shahriar Kader Siddiky
Joint Secretary (Asia, JEC and F&F)
Economic Relations Division (ERD)
Dhaka

Subject: Regarding Extension of application for the KOICA 2020 Master's Scholarship Program

Dear Mr. Siddiky,

First of all, I would like to express my sincere gratitude for your kind cooperation with KOICA thus far.

With regard to the novel coronavirus (COVID-19) pandemic in the world, **KOICA has decided to extend the application deadline up to May 10th, 2020** to provide more flexibility and opportunity to Bangladesh Candidate. The extended deadline will be applicable to the **KOICA 13 Master's Programs as attachment.**

Required documents, academic regulations, and procedure for applicants are stated in the program outline. **Nomination of candidates should be sent to KOICA Bangladesh Office along with the complete application package including the applicants' passport copies.** Please ensure that ALL the original documents mentioned in the CHECKLIST are sent to KOICA Bangladesh Office. We will share any other updates regarding this as the situation evolves.

I look forward to your kind cooperation in this regard.

Best Regards,

Young-Ah Doh
Country Director
KOICA Bangladesh Office

Copy: Joint Secretary, IT & FT Branch, Ministry of Public Administration

Attachment: Field of Study



KOREA INTERNATIONAL COOPERATION AGENCY

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Young-Ah Doh
Country Director
KOICA Bangladesh Office

Copy: Joint Secretary, IT & FT Branch, Ministry of Public Administration

Attachment: Field of Study

RECOMMENDATION FOR ADMISSION

* Please type or print clearly in Korean or English.

TO BE COMPLETED BY THE APPLICANT	
Applicant's Name : _____	
Last	First
Nationality : _____	Date of Birth (DD/MM/YY) : _____
Applying for admission to study in the department : _____	
Program : <input type="checkbox"/> Bachelor <input type="checkbox"/> Master's <input type="checkbox"/> Doctor's <input type="checkbox"/> Master's & Doctoral Combined	
_____	_____
Applicant's Signature	Date(DD/MM/YY)

TO BE COMPLETED BY THE RECOMMENDER					
Recommender Name : _____					
Title / Position : _____	Organization / Institution : _____				
Address : _____					
City	State				
Zip	Country				
Telephone Number : _____	E-mail : _____				
<p>* Please rate the applicant by checking the appropriate box. Relative to other students you have known, how do you rate this applicant in terms of :</p>					
	Excellent	Good	Above Average	Average	Below Average
Academic Achievement					
Analytical Ability					
Academic Motivation					
Research Aptitude					
Intellectual Ability					
Leadership Potential					
Written English					
Oral English					
Interpersonal Skills					
Imagination & Creativity					
Self-Confidence					

1. How long have you known the applicant and under what circumstances?

2. What do you consider the applicant's most outstanding talents or characteristics?

3. What are the applicant's chief liabilities or weaknesses?

4. The admissions committee would appreciate any additional statement you may wish to make concerning the applicant's aptitude for advanced study or his/her potential for becoming a successful manager and leader, if appropriate.

Recommender's Signature

Date(DD/MM/YY)

✘ Letter of recommendation must be sealed with recommender's signature on envelope.

2020학년도 후기 외국인 입학지원서

Application for International Student Admission

성명 Full Name					Photo 사진 3cm×4cm	
국적 Nationality		생년월일 Date of Birth	Year	Month		Day
외국인등록번호(소지자에한함) Alien Registration Number(if any)			성별 Gender	<input type="checkbox"/> M		<input type="checkbox"/> F
핸드폰 Cellular Phone		이메일 E-mail				
주소 Mailing Address						
학위과정 Type of Degree	<input type="checkbox"/> 석사 Master's <input type="checkbox"/> 박사 Doctoral <input type="checkbox"/> 석박사통합 Combined Master's & Doctoral Program					
지원계열 Division	(empty here)	지원학과 Department	(empty here)			
학력사항 Academic History	학교명(Name of School)	기간(From~To~)		전공(Major)		
학력조회동의 Consent to Release School Information : <input type="checkbox"/> 동의 Agree <input type="checkbox"/> 동의하지않음 Disagree						
한국어능력시험성적 TOPIK Test Score	TOPIK()급 (in applicable)	공인영어시험성적 English Proficiency Test Score(in applicable)				
기숙사신청 In-campus Housing	<input type="checkbox"/> 예 Yes <input type="checkbox"/> 아니오 No					
비상연락처 Emergency Contact	보호자(Parent/Guardian)					
	한국(In Korea)		033-250-8836			
개인정보수집동의 Agreement to Access to Private Information			<input type="checkbox"/> 예 Yes <input type="checkbox"/> 아니오 No			
<p>본 지원자는 위 기재 사항이나 제출된 정보가 허위 또는 부정확한 경우 입학이 취소될 수 있음을 이해합니다.</p> <p>I certify that the information contained in this application form and in all application materials are complete and accurate, and I understand that submission of inaccurate information may be a sufficient cause for terminating my enrollment.</p>						

Date 날짜

Applicant's Signature 지원자서명

※ Tips for the Application Form 작성요령

1. The Application Form may be filled in Korean or English.

한국어혹은영어로작성

2. You must check the box "Agree" in the 'Consent to Release School Information'.

학력조회동의여부필히표시

3. For the Emergency Contact in Korea, you may provide your friend's contact information in Korea.

한국내비상연락처는친구의연락처기재

4. Please write your phone number in the following order: country code + area code + local phone number

전화번호는 (국가)+(국내지역번호)+(통화가능전화번호)로기재




경북대학교 순수외국인 특별전형
자기소개 및 수학계획서(Statement of Purpose & Study Plan)

* 한국어 또는 영어로 타자를 치거나 깨끗이 쓸 것(Please TYPE or PRINT clearly in Korean or English.)

성명 (Name)	영어(English)		생년월일 (Date of Birth)	
지원 학 과 (Proposed field of study)				
🌐 자기소개(Statement of Purpose)				

(Continued on the next page)

 수학계획(Study Plan)

(Attach additional pages, if necessary)

DOCUMENT CHECKLIST

2020 KOICA-KNU Master's Degree Program in Agricultural Economics

※ All documents should be sent to the regional KOICA office or the relevant government office. Please do not send the materials to Kangwon National University directly.

※ Important notes for applicant:

1. Name and date of birth on the application must be the same as on passport.
2. All forms must be **typed in English (no in italics)** and all the supporting documents must be **written in English**. Documents in any other language must be accompanied by a **notarized English translation**. ※ No translated document in English is not accepted.
3. Original documents must be submitted. Should they be unavailable, however, copies must **be authorized by the originating institution before they are submitted**.
4. All documents should be authorized by the **South Korean Consulate or Apostille**. **No other authorization is valid**.
5. If any of the submitted materials contain false information, admission is rescinded.
6. Applicant whose forms and supporting documents are incomplete or unsatisfactory is disqualified for the admission process.
7. Applicant should take full responsibility for any disadvantage due to his or her mistakes or omissions in the application.
8. Applicant should make sure that he or she prepared ALL the required documents listed below before submitting them. Otherwise, application documents will not be accepted.

1. Applicant Information

Name of Applicant	<i>Family/Last</i>			
	<i>First</i>		<i>Middle (if any)</i>	
Nationality		E-mail		
Desired Degree	Master's Program in Global Agricultural Economics (MSc in Economics)			
Desired Graduate School	Kangwon National University Graduate School			
Currently a graduate student enrolled in another graduate program		() Yes () No		

2. Document Checklist: Please tick (V) in the appropriate box.

Required or Additional	Check list	Submission	
		Yes	No
Required	1. [KNU Form 1] Document Check List		
Required	2. KOICA Application Form		
Required	3. [KNU Form 2] Kangwon National University Application Form <small>(Type in English and Print out, Hand writing is not acceptable)</small>		
Required	4. [KNU Form 3] Study Plan <small>(Type in English and print out, hand writing is not acceptable)</small>		
Required	5. [KNU Form 4] A recommendation Letter		

Required or Additional	Check list	Submission	
		Yes	No
Required	6. A Curricular Vitae		
Required	7. A copy of the Applicant's Passport		
Required	<p>8. An official diploma (Bachelor's Degree) (in English)</p> <ul style="list-style-type: none"> ♦ Title of degree, department name and undergraduate institution name must be specified. ♦ <u>Notarization required (By Apostille or S. Korean Consulate only)</u> <p>A. Students from the country that participates in the Hague Apostille Convention</p> <ul style="list-style-type: none"> - Document : "Apostille" as to the graduation certificate - Issuing Organization : The organization that the relevant government designated <p>B. Students from the country that does not participate in the Apostille Convention</p> <p>[Annex 1]</p> <ul style="list-style-type: none"> - Document : A certificate for academic background verified by the consulate - Issuing Organization : <u>The Consular Offices of South Korean Embassies</u> in each country 		
Required	<p>9. An official transcript from undergraduate institution (in English)</p> <ul style="list-style-type: none"> ♦ Title of degree, department name, subjects, total credits and GPA must be specified. ♦ <u>Notarization required (By Apostille or S. Korean Consulate only)</u> <p>A. Students from the country that participates in the Hague Apostille Convention</p> <ul style="list-style-type: none"> - Document : "Apostille" as to the graduation certificate - Issuing Organization : The organization that the relevant government designated <p>B. For Students from the country that does not participate in the Apostille Convention</p> <p>[Annex 1]</p> <ul style="list-style-type: none"> - Document : A certificate for academic background verified by the consulate - Issuing Organization : <u>The Consular Offices of South Korean Embassies</u> in each country 		
Required	10. A certificate of employment from organization (in English)		

I certify that all documents submitted above are true and I understand that inaccurate documents and information may affect my enrollment, tuition and the like.

(Signature)

dd / mm / yyyy

[Annex 1] List of the Countries outside the Hague Apostille Convention

The following countries are not members of the Apostille Convention, and any document from these countries need authorization by South Korean Consulate of Embassy Offices in each countries. **Documents that is not authorized by South Korean Consular will be regarded invalid in the admission process.**

Afghanistan, Algeria, Angola, Bangladesh, Benin, Burkina Faso, Burma
Myanmar, Cambodia, Cameroon, Canada, Chile, China, Congo Republic, Congo Democratic, Ivory
Coast, Cuba, Egypt, Eritrea, Ethiopia, Ghana, Guinea, Haiti, Indonesia, Iran, Iraq, Jamaica, Jordan, Kenya, K
uwait, Laos, Lebanon, Libya, Macedonia, Madagascar, Malaysia, Mali, Mauritania, Mozambique, Myanmar
Burma, Nepal, Niger, Nigeria, Pakistan, Palestine, Philippines, Qatar, Rwanda, Saudi Arabia, Senegal, Sierra
Leone, Singapore, Sri Lanka, Sudan, Syria, Taiwan, Tanzania, Togo, Thailand, Turkmenistan, UAE (United
Arab Emirates), Uganda, Vietnam, Yemen, Zambia, Zimbabwe

♦ **The countries listed above are subject to change at the time of your application. Please check with the relevant authorities in your country once again before applying.**

KOICA-KNU Master's Degree Program in Agricultural Production

August 16, 2020 – December 17, 2021

Seongnam & Daegu, Korea



Korea International Cooperation Agency



Kyungpook National University

**Participants are strongly advised to thoroughly read and follow the provided instructions in the Program*

*Information.**

Contents

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I . PROGRAM OVERVIEW

■ **Program Title: KOICA-KNU Master's Degree Program in Agricultural Production**

■ **Duration**

- **Stay duration: August 16, 2020 – December 17, 2021**

During 17 months in KNU, students are strongly recommended to complete their thesis.

- **Academic duration: September 1, 2020 – February 18, 2022**

In accordance to the university regulations, the diploma will be issued in February 2022.

■ **Degree: Master of Agriculture**

■ **Objectives**

- 1) To train public officials to become changing agents for development who can contribute to the agricultural production development of their country, region and the global society as a whole
- 2) To share Korean experiences of economic and social development and provide practical knowledge of agricultural production technology and good agricultural practices that accelerated Korea's growth
- 3) To strengthen the strategic partnership with developing countries for future collaboration in the agricultural production sector

■ **Training Institute: Graduate School of Kyungpook National University**

(<https://grad.knu.ac.kr>)

■ **Number of Participants: 20 Government Officials**

■ **Language: English fluency that requires no translation**

■ **Accommodations**

- 1) KOICA International Cooperation Center (ICC) during the KOICA Orientation
- 2) KNU Dormitory during your stay in KNU (during the first semester)
- 3) KNU Technopark Training Center (during the rest of months)

[KNU Dormitory]

- You will stay at KNU Dormitory for the first 5 months. During your stay here, you can live alone or share with a roommate.
- Each person is provided with a bed, a desk, and a wardrobe.
- Dormitory facilities: a communal kitchen, a communal laundry area, a gym, a study room, a cafeteria and a convenient store.

[KNU Technopark Training Center]

- You will stay at Technopark for the rest of the months. During your stay here, you can live alone.
- Each room is furnished with a bed, a desk, a wardrobe, a refrigerator, a washing machine, an air-conditioner and a mini-kitchen (induction cooktop).

II. PROGRAM CONTENTS

1. ACADEMIC SCHEDULE

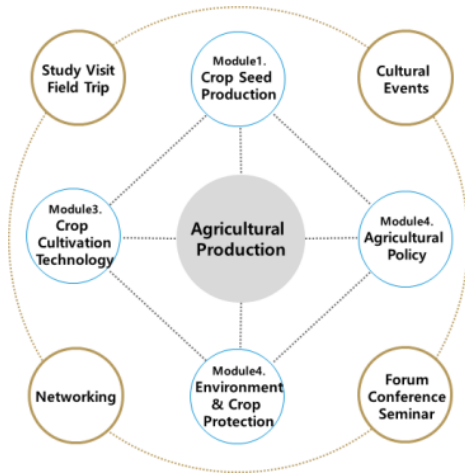
Session	Date (YYYY.MM.DD)	Contents / Remarks
Preparatory Session	2020.08.16.~2020.08.18	<ul style="list-style-type: none"> ◦ Arrival in Korea, Move to ICC ◦ KOICA Orientation, Medical Check-up
	2020.08.19.~2020.08.31.	<ul style="list-style-type: none"> ◦ Check in the KNU Dormitory ◦ KNU Entrance Ceremony ◦ KNU Orientation & Campus Tour ◦ Basic Korean Education ◦ Sexual Harassment Prevention Education ◦ Field Trip to Saemaul Undong Birthplace ◦ Selection of Thesis Academic Advisor ◦ Open the Bank Account
Fall Semester (1st semester)	2020.09.01.~2020.12.18.	<ul style="list-style-type: none"> ◦ Register 4 courses and earn 12 credits including Basic Korean ◦ Mid-term (8th week) ◦ Final Exam (15th week) ◦ Study Visit, Seminar, Conference
Winter Break	2020.12.21.~2021.02.28.	<ul style="list-style-type: none"> ◦ Winter Internship Program (two weeks) ◦ Korean Language Test (1 time) ◦ Study Visit, Seminar, Conference
Spring Semester (2nd semester)	2021.03.01.~2021.06.18.	<ul style="list-style-type: none"> ◦ Register 4 courses and earn 12 credits ◦ Basic Korean (Optional) ◦ Mid-term (8th week) ◦ Final Exam (15th week) ◦ Study Visit, Seminar, Conference
Summer Semester (3rd semester)	2021.06.21.~2021.08.13.	<ul style="list-style-type: none"> ◦ Register 1 course and earn 3 credits
Summer Break	2021.08.14.~2021.08.31.	<ul style="list-style-type: none"> ◦ Summer Internship Program (two weeks) ◦ Study Visit, Seminar, Conference
Fall Semester (4th semester)	2021.09.01.~2021.12.17.	<ul style="list-style-type: none"> ◦ Register 1 course and earn 3 credits (optional) ◦ Submission of Final Thesis ◦ Study Visit, Seminar, Conference
Wrap-up Session	2021.11.01.~2021.12.03.	<ul style="list-style-type: none"> ◦ Final Oral Defense ◦ Presentation
	2021.12.13.	<ul style="list-style-type: none"> ◦ Completion Ceremony
	2021.12.15.~2021.12.17.	<ul style="list-style-type: none"> ◦ Departure

**The above schedule is subject to change.*

***A detailed Program Schedule will be provided upon arrival.*

2. CURRICULUM

1) Course Offerings by Module



The Master's Degree Program in Agricultural Production course consists of 4 modules curriculum; Module 1. Crop Seed Production, Module 2. Crop Cultivation Technology, Module 3. Environment & Crop Protection and Module 4. Agricultural Policy.

Module	Type/Credits	Course Title
Prerequisite Course	Required(3)	◦ Korean Language
Basic Theory & Methodology	Required(3)	◦ Climate Change and Food Production ◦ Field Practice
	Electives(3)	◦ Thesis Research ◦ Comprehensive Crop Physiology
Module 1. Crop Seed Production	Electives(3)	◦ Principle of Plant Breeding ◦ Introductory Plant Biotechnology ◦ Plant Genetic Resources ◦ Advanced Seed Production ◦ Advanced Experimental Design
Module2 Crop Cultivation Technology	Electives(3)	◦ Crop Production ◦ Horticultural Crop Production ◦ Post-Harvest Technology ◦ Mechanization for Farming ◦ Weed Management
Module3 Environment & Crop Protection	Electives(3)	◦ Soil and Fertilizer Management ◦ Advanced Agricultural Ecology ◦ Environment and Horticultural Plants ◦ Water Management of Crop Cultivation ◦ Integrated Pest Management
Module4 Agricultural Policy	Electives(3)	◦ Theory and Application of Agricultural Policy ◦ Saemaul Movement & Rural Development ◦ Food Safety Control

* The above curriculum is subject to change.

2) Curriculum & Credits

- The credits required to complete the Master's program: 24 credits

Semester (credits taken)	Type/Credits	Course Title
Preparatory Session	-	<ul style="list-style-type: none"> ◦ Basic Korean ◦ Sexual Harassment Awareness & Prevention ◦ History of Korean Development ◦ Basic Statistic Analysis
2020 Fall Semester (12 credits)	Required(3)	<ul style="list-style-type: none"> ◦ Korean Language ◦ Climate Change and Food Production
	Electives(3)	<ul style="list-style-type: none"> ◦ Crop Production ◦ Comprehensive Crop Physiology ◦ Principle of Plant Breeding ◦ Introductory Plant Biotechnology ◦ Plant Genetic Resources ◦ Advanced Seed Production ◦ Integrated Pest Management ◦ Mechanization for Farming ◦ Advanced Experimental Design ◦ Theory and Application of Agricultural Policy
Winter Break	-	<ul style="list-style-type: none"> ◦ Winter Internship Program (non-credit) ◦ Study Visit ◦ Forum/Conference/Seminar ◦ Cultural Event, etc.
2021 Spring Semester (12 credits)	Electives(3)	<ul style="list-style-type: none"> ◦ Saemaeul Movement and Rural Development ◦ Post-Harvest Technology ◦ Weed Management ◦ Water Management of Crop Cultivation ◦ Agricultural Policy ◦ Soil and Fertilizer Management ◦ Advanced Agricultural Ecology ◦ Environment and Horticultural Plants ◦ Horticultural Crop Production ◦ Food Safety Control
2021 Summer Semester (3 credits)	Electives(3)	<ul style="list-style-type: none"> ◦ Field Practice
Summer Break	-	<ul style="list-style-type: none"> ◦ Summer Internship Program (non-credit) ◦ Study Visit ◦ Forum/Conference/Seminar ◦ Cultural Event, etc.
2021 Fall Semester	Electives(3)	<ul style="list-style-type: none"> ◦ Thesis Research

* The above curriculum is subject to change.

3) Thesis Schedule

Period	Contents
Sept. 2020	◦ Submit a Proposal to Academic Advisor
Sept. 2020 ~ Aug. 2021	◦ Conduct Research & Experiment and Collect Data
Sept. 2021	◦ In the Final Stage of Writing the Thesis
Oct. 2021	◦ Registration for Thesis Submission
Oct. ~ Dec. 2021	◦ Thesis Presentation and Examination
Jan. 2022	◦ Submission of Final Thesis

4) Graduation Requirements.

- In order to graduate, students must complete 24 credits, earn a GPA higher than 4.2, and pass the Korean Language Test which will be held during the first winter break.
- Students should submit their degree thesis within a specified period and be passed with the approval of the review committee members.

3. EXTRACURRICULAR ACTIVITIES (TENTATIVE)

1) Study Visit & Field Trip Plan (all-year-round)

Type	Organization	Contents
Government	Ministry of Agriculture, Food and Rural Affairs	Agricultural Policy
	Rural Development Administration	Crop & Crop Cultivation Technology Research
	Gyeongsangbuk-Do	Agriculture and Rural Development Policy
	Gyeongsangbuk-Do Agricultural Research & Extension Services	Agricultural Technology Research
	Agricultural Technology Extension Center	Agricultural Extension
Related Organization	The Memorial Hall of the Saemaul Undong	Rural Development Practice
	Rural Villages in Gyeongsangbuk-Do	Rural Development Practice
Exhibition & Festival	Exhibition for Agricultural Machinery	New Agricultural Technology
	Andong Maskdance Festival	The 6 th Industry
	Mungyeong Chasabal Festival	The 6 th Industry
Agricultural Corporation	Rice Processing Center	Agricultural Technology
	TMR Feed Factory	Agricultural Technology
	Agricultural Product Processing Factories	Agricultural Income Increase
	Hydroponic Farming Association Corporation	Agricultural Technology Practice
	Drone World Education Institute	Agricultural Pesticide Technology

* The above schedule is subject to change.

		
Hydroponic Farming Company	Agricultural Product Processing Factory	Rural Villages in Gyeongsangbuk-Do
		
Drone World Education Institute	Agricultural Technology Extension Center	Andong Mask Dance Festival

2) Forum, Conference and Special Lecture (all-year-round)

- KOICA-KNU Master's Degree Program offers all-year-round various academic forum, conference and special lectures for students. All students are free to join the events on their choice and get a real experience in an area of agriculture.
- ODA Global Partnership Conference is held every year. The conference is to help students get the information on new development trend and on how to build the strong partnerships with South Korea in order to reduce poverty and increase economic growth in developing countries.

		
Rural Development Symposium	ODA Global Partnership Conference	Seamaul International Forum

3) Internship Program

- During winter and summer vacation, internship will be offered in government agencies and others based on a mutual agreement between KNU & government agencies for KOICA-KNU Scholarship Program.

Type	Organization	Contents
Government	Gyeongsangbuk-Do Agricultural Research & Extension Survives	Study Visit & Training
Related Organization	Saemaul Globalization Foundation	Study Visit & Training
	Hydroponic Farming Association Corporation	Study Visit & Training
Agricultural Corporation	Drone World Education Institute	Field Training
NGO	World-Agri Vision	Research, Project Design

4) International Cultural Events

- KNU-KOICA Scholarship Program offers annual International Cultural Festival to celebrate global diversity and enjoy a showcase of international artistic talents. All Korean and KNU-KOICA Scholarship Program students bring food, dance, music and much more to represent the traditions and history of their home countries and any other kind of creative entertainment. The festival is a great melting pot for culture and knowledge.



Cultural Activities

5) Sports Day

- KNU-KOICA Scholarship Program offers annual Sports Day inviting faculty members and students to gather in the field to participate in a series of sport activities and take advantage of the opportunity provided to showcase their hidden athleticism.

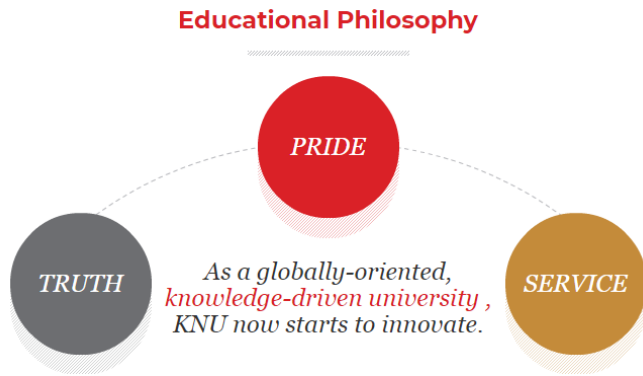


Sports Activities

III. TRAINING INSTITUTE

1. GENERAL INFORMATION

1) KNU's Educational Goal



KNU is transformed through innovation, communication, and its impression on the world.

KNU became known for producing the top Korea intellectuals of the age, representing the Republic of Korea with pride. Our goal is to reaffirm the status long held by KNU, bringing change and the spirit of innovation to the world. We will become a university that inspires people the world over with our

achievements.

We are a globally-oriented, knowledge-driven university.

KNU will be a university that not only creates knowledge but also leads the stream of intelligence as it takes a step ahead. As a university with one of the nation's largest campuses and operating infrastructures, we strive to impress the region, the nation, and the world.

We put investment in human resources above all else.

KNU will give first priority to concentrated investment in human resources development, producing talented individuals with the wisdom of cultural insight and scientific technology; passionate professionals who enjoy a challenge; people who will lead the world with creativity and innovation. In addition, we will create an educational and professional environment in which all people-students, professors, and staff of the university-trust and cooperate with each other.

2) The Graduate School of KNU

Graduate School of KNU was established in October 20, 1953, since when its objectives have been to explore sound academic theories and methods in depth, to activate academic research in order to promote the human qualities and disciplines required in society, and to contribute to national development and the prosperity of the mankind. The excellent teaching staff and academic supervisors who are outstanding in their research and educational capacities, have consistently given quality guidance to enthusiastic MA and doctoral students on the basis of future-oriented curricula and systematic teaching methods.

3) Homepage

- Kyungpook National University: <http://en.knu.ac.kr>
- The Graduate School of KNU: <http://grad.knu.ac.kr>
- Institute of International Research & Development: <http://iard.knu.ac.kr>

2. ACCOMMODATION

1) KNU Dormitory



<Main Building>



<Room>



<Kitchen>

• Living Conditions

- A student can live alone or share with a roommate for the first 5 months.
- The room includes a bed, a desk, a bookshelf, a wardrobe and a bathroom.
- Communal area includes a kitchen, a laundry room, a lounge, a gym, a study room and a PC room.
- Personal items including blanket and pillow are NOT provided.
- Possessing or using any of the electric heating appliances is prohibited.
- Free Wi-Fi is available across the campus of KNU for currently enrolled students.
- Electrical outlets: 220V

2) KNU Technopark Training Center



<Main Building>



<Mini-kitchen>



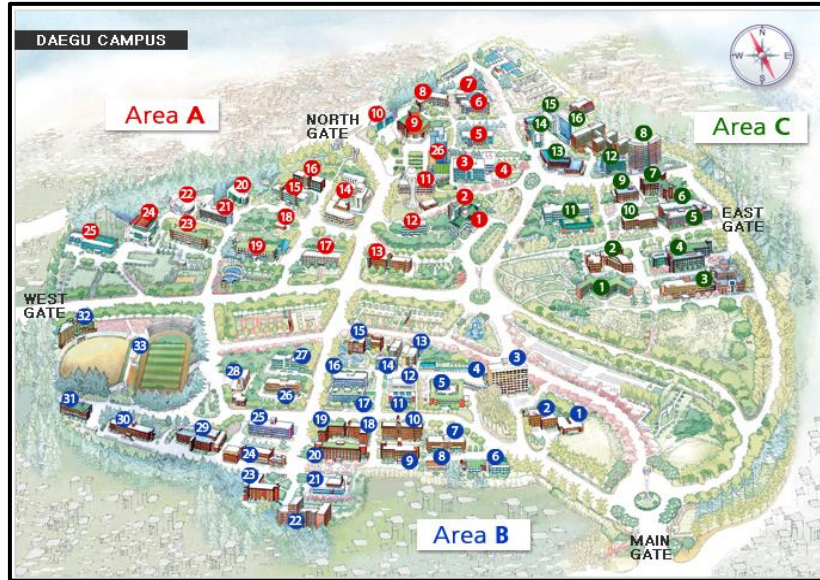
<Room>

• Living Conditions

- Rooms are single occupancy.
- A room includes a bed, a desk, a bookshelf, a wardrobe, a refrigerator, a washing machine, an air-conditioner, a mini-kitchen (induction cooktop) and a bathroom.
- Communal area: a lounge
- Personal items including blanket and pillow are NOT provided.
- Possessing or using any of the electric heating appliances is prohibited.
- Free Wi-Fi is available across the campus of KNU for currently enrolled students.
- Electrical outlets: 220V

3. OTHER INFORMATION

1) KNU Campus Map



▣ Area A

1. Main Administration Bldg.
2. Student Service Center
3. Central Library
4. Library Cafeteria
5. Common Lecture Bldg.2
6. Fine Art & Design Bldg.
7. Carving & Modeling Bldg.
8. College of Music & Visual Arts
9. Main Auditorium
10. Dgb Culture Center
11. College of Humanities
12. Faculty Research Bldg.
13. Graduate School Bldg.
14. College of Agriculture & Life Science Bldg.1
15. College of Agriculture & Life Science Bldg.2
16. College of Agriculture & Life Science Bldg.3
17. General Education Bldg.
18. KNU Press
19. Science Bldg.1
20. Bokhyun Bldg.
21. College of Natural Sciences
22. Swimming Pool
23. Science Bldg.2
- 24-25. Gymnasium
1. 26. Global Plaza

▣ Area B

1. Veterinary Hospital
2. College of Veterinary Medicine
3. College of Engineering Bldg.10
4. Semiconductor Complex
5. College of Engineering Bldg.5
6. Business Incubation Center
7. College of Engineering Bldg.8
- 8-10. Dormitory
11. College of Engineering Bldg.7
12. College of Engineering Bldg.4
13. College of Engineering Bldg.13
14. College of Engineering Bldg.11
15. College of Engineering Bldg.12
16. College of Engineering Bldg.3
17. College of Engineering Bldg.6
- 18-23. Dormitory
24. Chemistry Bldg.
25. College of Engineering Bldg.9
26. College of Engineering Bldg.1
27. College of Engineering Bldg.2
28. Environmental Science Institute
29. Scientific Instruments Center
30. Biology Bldg.
31. R.O.T.C
32. Student Club Bldg.
33. Sports Arenas

▣ **Area C**

2. KNU Museum
3. Student Union Bldg.
4. College of Law/Graduate Law School
5. College of Social Sciences
6. College of Economics & Business Administration 1
7. College of Economics & Business Administration 2
8. College of Human Ecology
9. Dormitory (Hyangto-gwan)
10. Woodang Bldg.
11. Common Lecture Bldg.4
12. Teacher's College
13. Language Institute
14. IT Services
15. General Information Center
16. Technopark Training Center
17. Mobile-Techno Bldg.

2) The Central Library

- Students can use their ID card to enter the library and to borrow books and other materials.
- Circulation services, interlibrary loans, multimedia services
- Smart learning room, Communication room, Study room, Café, Book gallery, etc.
- Homepage: <http://kudos.knu.ac.kr/eng/>

3) Welfare Facilities

• Banking information

- You can open your bank account, deposit money, transfer money overseas and other bank services are available. For more inquires: please call ☎ 053-954-7025
- Location
 - Shinhan Bank: Bldg. 26, Area A (Global Plaza 1F), Bldg.2, Area C (Student Union Bldg., 1F)
 - Daegu Bank: Bldg.10, Area A (Dgb Culture Center)

• Post Office

- You can send letters and packages at the campus.
- Location: Bldg.2, Area C (Student Union Bldg., 2F)

• Bookstore

- All kinds of books are available.
- Location: Bldg.2, Area C (Student Union Bldg., 1F)

• **Cafeterias and Convenient Facilities**

- All kinds of books are available.
- Location: Bldg.2, Area C (Student Union Bldg., 1F)

Service	Location	Service Hours
Cafeteria	Bldg.20,.Area A (Bokhyun Bldg., 1F) Bldg.26,.Area A (Global Plaza, 3F) Bldg.15,.Area B (College of Engineering Bldg., 1F) Bldg.2,.Area C (Student Union Bldg., 2F) Bldg.14,.Area C (General Info Center, 1F)	Service hours are different during the semester and during vacation.
Convenience Store	Bldg.4,.Area A (Library Cafeteria, 1F) Bldg.20,.Area A (Bokhyun Bldg., 1F) Bldg.26,.Area B (Global Plaza, 1F) Bldg.19,.Area C (Dormitory, B1) Bldg.2,.Area C (student Union Bldg., 2F)	All stores are open during normal business hours
Coffee Shop	Bldg.20,.Area A (Bokhyun Bldg., 2F) Bldg.26,.Area A (Global Plaza, 1F) Bldg.2,.Area C (Student Union Bldg., 1F)	All stores are open during normal business hours

• **Sports Facilities**

- There are various sports facilities such as fitness room, indoor swimming pool, tennis and basketball courts on campus. For more information, please visit website: <http://sports.knu.ac.kr>
- Location: Bldg.24-25, Area A (Gymnasium)

• **Others**

Service	Location	Service Hours
Shoe Repair Shop	Bldg.2,.Area C (Student Union Bldg., 1F)	There is a difference schedule for service during the semester and during vacation.
Beauty Salon	Bldg.2,.Area C (Student Union Bldg., 3F)	
Optician's Shop	Bldg.2,.Area C (Student Union Bldg., 1F)	
Photo Studio	Bldg.2,.Area C (Student Union Bldg., 1F)	
Travel Agency	Bldg.2,.Area C (Student Union Bldg., 1F)	
Stationary Store	Bldg.26,.Area A (Global Plaza, 1F) Bldg.2,.Area C (Student Union Bldg., 1F)	
Souvenir Shop	Bldg.2,.Area C (Student Union Bldg., 1F)	

4) Health Care Center

Type	Specialty	Information
KNU Campus Health Service Center	Service for minor illness and injuries	<ul style="list-style-type: none"> • Location: Bldg.1, Area C (Student Union Bldg., 3F) • Business Hour: Mon to Fri, 09:30 ~ 17:00 • Reservation: ☎ 053-950-8197 • Homepage: http://clinic.knu.ac.kr
KNU Hospital	Service for general	<ul style="list-style-type: none"> • Location: 130 Dongdeok-ro, Jung-gu, Daegu • Business Hours: Mon to Fri, 08:30 ~ 17:30 *Emergency room is open 24 hours a day. • Reservation: ☎ 053-950-4552~4 • Homepage: http://global.knhu.kr
KNU Chil-gok Hospital	Service for diagnosis and treatment of cancer, geriatric and pediatric diseases and promotion of the practice of public health	<ul style="list-style-type: none"> • Location: 807 Hoguk-ro, Buk-gu, Daegu • Business Hours: Mon to Fri, 08:30 ~ 17:30 *Emergency room is open 24 hours a day. • Reservation: ☎ 053-950-2040~5 • Homepage: http://en.knuch.kr

5) Medical Facilities with English Speaking Staff in City

Type	Medical Facility	Business Hours	Phone Number
General	Kwak's Hospital	Day: 08:30 ~ 17:00 Saturday: 09:00 ~ 13:00	053-252-2401
	Wooridul Hospital		053-212-3000
	Keimyung University Dongsan Medical Center		053-250-7301
	Korea Medical Institute		053-472-4500
Orthopedics	Joongang Orthopedic Clinic	Day: 08:30 ~ 17:00 Saturday: 09:00 ~ 13:00	053-422-7800
	Gangbook Yeanhab Orthopedic Clinic		053-324-7575
	Dongsuh Orthopedic Clinic		053-323-1500
Internal Medicine	Daehan Medical Clinic	Day: 09:00 ~ 18:00 Saturday: 09:00 ~ 13:00	053-425-5193
	Dr. Lee's Clinic		053-313-8575
	Happy Internal Medicine Clinic		053-326-7075
	Dr. Y. Park's Neurology Clinic		053-422-2590
	Medi Heart Internal Medicine Clinic		053-256-1275
Otolaryngology	Lee Sang Hong ENT Clinic	Day: 09:00 ~ 18:00 Saturday: 09:00 ~ 13:00	053-257-2111
	Gawon Joseph ENT Clinic		053-257-2275
	Kim Cheong Soo's ENT Clinic		053-327-3338
	Dr. Lee's ENT Clinic		053-322-1245
Dental	Myungjin Dental Clinic	Day: 09:00 ~ 19:00 Saturday: 09:00 ~ 14:00	053-253-0121
	Yonsei Soo Dental Clinic		053-428-7575
	Misoga Inneun Dental Clinic		053-253-2824
	Son Hee Yong Dental Clinic		053-422-8585
	Michigan Dental Clinic		053-255-2080
	Lee's Dental Clinic		053-255-2804
	Lee Yonhap Dental Clinic		053-256-7353

Type	Medical Facility	Business Hours	Phone Number
Dental	Nei Dental Hospital	Day: 09:00 ~ 19:00 Saturday: 09:00 ~ 14:00	053-423-3500
	Daeguye Dental Clinic		053-257-8345
	E Medi Dental Clinic		053-326-0275
	Bokhyoen Eton United Dental Clinic		053-382-7528
	Shinyong Dental Clinic		053-426-2827
	Myungjin Beautiful Smile Dental Clinic		053-422-7528
	Dukyong Dental Hospital		053-256-2145
Dermatology	All for Skin Clinic	Day: 09:30 ~ 19:00 Saturday: 09:00 ~ 14:00	053-425-7582
	Chilgok Skin & Laser Clinic		053-326-1111
	Leaders Skin Clinic		053-257-7833
Ophthalmology	Hanbit Eye Center	Day: 09:00 ~ 17:00 Saturday: 09:00 ~ 14:00	053-423-2367
	Kim Ki San Eye Center		053-257-8875
	Dr. Cho's Eye Clinic		053-254-0075
Pediatrics	Dr. Paek's Pediatrics Clinic	Day: 09:00 ~ 18:30 Saturday: 09:00 ~ 13:00	053-427-2312

6) Excellent Facilities of KNU

		
KNU Campus	Central Library	Conference Hall
		
Lecture Room	Seminar Room	Laboratory
		
Gymnasium	Cafeteria	Health Service Center

IV. ACADEMIC REGULATIONS

1. KNU Academic Regulations for Graduate Students

Reward and Punishment

Article 5(Disciplinary Action) Anyone found in violation of any of the Rules and Regulations set forth by KNU shall be subject to disciplinary action by the president of KNU.

- ① Academic dishonesty (cheating, plagiarism, etc.)
- ② Intentionally disrupting lectures
- ③ Violation of any school regulations

Article 6(Types of Disciplinary Action) Depending on the severity of the violation, disciplinary action shall be carried out incrementally from warning to probation, suspension and expulsion.

- ① Probation shall range from one week to one month.
- ② The duration for a finite suspension will range from one week to one month.
- ③ The duration for an indefinite suspension will be more than one month.
- ④ KNU shall order at least 20 hours up to 60 hours of community service but it cannot exceed one month.

Admissions, Classes and Years of Study

Article 70(Classes) General and Professional graduate program classes are held during regular daytime hours.

Article 71(Years of Study)

- ① The length of time required for post-graduate degrees at KNU is set at two years for the Master's course, two years for the Doctoral degree and four years for the combined Master's and Doctorate course, respectively.
- ② In cases where a student's previously acquired credits satisfy the required course credits, and their GPA is over four point two (4.2), the course length can be reduced by six months in the case of a Master's or PhD program, and one year in the case of a combined Master's/PhD program.

Completion and Awarding of a Degree

Article 73(Required Credits) Students must earn at least 24 credits for a Master's degree.

Article 74(Credits Taken as Prerequisites) Credits earned for prerequisite courses (such as Korean Language course) are not added to the required MA or PhD program credits.

Article 78(Graduation with Honors) Refer to KNU's Rules for Graduation with Honors.

2. Sexual Violence & Misconduct Prevention

• Sexual Violence Prevention

- KNU is doing its utmost to educate students regarding harassment. One of those lessons pertains to sexual harassment or violence. For this issue, the school is taking several actions, which include creating guidelines and beginning an offline special lecture.

- In Korean law, sexual violence refers to cases of rape or indecent act by compulsion (sexual actions accompanied by physical violence or threats). Recently, there have been cases in which sexual actions committed while ignoring other party's wishes have also been judged to constitute rape or indecent act by compulsion, even when the action is not accompanied by physical violence.

Crimes	Scope	Punishment
Rape (Articles 297 and 300)	Individuals who have raped or attempted to rape by means of violence or intimidation	Imprisonment for a limited term of at least 3 years
Indecent Act by Compulsion (Articles 298 and 300)	Individuals who have committed or attempted to commit an indecent act by compulsion by means of violence or intimidation	Imprisonment by not more than 10 years or a fine not exceeding 15 million won
Quasi-Rape, Quasi-Indecent Act by Compulsion (Articles 299 and 300)	Individuals who have committed or attempted to commit sexual intercourse or molestation taking advantage of the other's condition of unconsciousness or inability to resist	Punished in accordance with the above articles on Rape and Indecent Act by Compulsion
Inflicting or Causing Another's Bodily Injury by Rape, etc. Killing another or Causing Death of another by Rape, ect (Article 301)	When a person who has committed the crimes in Articles 297-300 has thereby inflicted or caused the injury of the victim	Imprisonment for life or for at least 5 years
Inflicting or Causing Another's Bodily Injury by Rape, etc. Killing another or Causing Death of another by Rape, etc (Article 301-2)	When a person who has committed the crimes in Articles 297-300 has thereby killed or caused the death of the victim	Killing another or causing death of another by rape: punished by death or imprisoned for life inflicting or causing another's bodily injury by rape: imprisoned for life or at least 10 years
Sexual Intercourse by Abuse of Occupational Authority (Article 303)	A person who has by fraud or by the threat of authority has sexual intercourse with another who is under his or her protection or supervision for his or her business, employment or other relationship	Imprisonment for not more than five years, or a fine not exceeding 15 million won

- Sexual violence or any kinds of incident cases are resolved according to the following procedure within the school.



3. Attendance and Absenteeism

Students are expected to attend all of the classes they have registered for each semester. Any student who, without a good reason, has failed to attend class for at least two-thirds of the total class hours shall be prohibited from sitting for the exam.

(1) In the event a student is absent for any of the reasons below, the student must notify the appropriate department, faculty, and department chair and get approval in advance:

- Death of an immediate family member (grandparents, parents, siblings) or equivalent circumstance
- Academic planning, field-trips, on-location training, etc.
- Participation in seminars or conferences (including international ones) as approved by the department chair.
- Other events as approved by the department chair.

(2) In the event of illness or emergency situations, students who will be absent for less than seven days (including holidays and weekend days) need to submit written notification of such absence to the department chair. For absences longer than seven days, students must submit a written diagnosis by a physician.

4. Must reside in dormitory

- Students must reside in dormitory
- Living off-campus is not allowed in principle.

5. Must abide by residency regulations

- KNU dormitory has very strict dormitory regulations and all students must abide by them.
- A student who violates residency regulations will be evicted from the dormitory and he / - she must return to his/ her country immediately.
- Rules and Guidelines for Dormitory Residents

Room	<ul style="list-style-type: none"> •Visitors are not expected to allow quests to stay overnight. •Members of the opposite gender should not enter each other's rooms. •Students must maintain and clean their room prior to check out. •Students should have separate indoor shoes. Do not wear outdoor shoes inside. •Room change is not allowed.
Communal Kitchen	<ul style="list-style-type: none"> •Kitchen use should end by midnight (12AM). •Individuals are responsible for their personal appliances and belongings. •Students are expected to keep the kitchen clean and sanitary at all times. •Students must dispose waste accordingly (garbage; recycle; food waste only).
Damage/ Liability	•Students agree to be fully responsible and liable for any damages that may occur to KNU property during their residency. Also, Students are strongly encouraged not to bring items of value.
Alcohol/ Drugs	•The possession of illegal, non-prescription drugs or alcoholic beverages is not permitted at any time and any place in the dormitory.
Smoking	•Smoking is not allowed inside the room.
Quiet Hours	•Quiet hours are between 11PM and 7AM. Please respect your neighbors during this time.

6. Examinations and Grade Evaluations

- Regular Exams and Make-up Exams

- Regular Exams: Mid-term (7th to 8th week of semester), Final (last two weeks of semester)
- Make-up Exams: In the event a student cannot sit for an exam due to military service, illness, or any other emergency, the student must notify the faculty before the test date, and obtain the Department Chair's approval to sit for the exam at another time.

- Qualifications to Sit for an Exam

- Any student who, without good reason, has failed to attend class for at least two-thirds of the total classes shall be prohibited from sitting for the exam. In the event of illness or emergency situations, students need to provide a written explanation of their absence.

-Scholastic Performance Evaluation Method

- Scholastic performance will be based on a 100-point scale for each course registered. Grades will be based on classroom performance (presentations, attendance) and test performance (mid-term and final exams).
- Grades will be calculated on a curve as follows:

Points	97-99	94-96	90-93	87-89	84-86	80-83	77-79	74-76	70-73	69&below
Grade	A+	A	A-	B+	B	B-	C+	C	C-	F
GPA	4.3	4.0	3.7	3.3	3.0	2.7	2.3	2.0	1.7	0

7. Others

1) Withdrawals

- A participant may withdraw with valid personal or home country's reasons (such as health or work issues) when acceptable to KOICA.

2) Temporary Leave

- A participant can have a temporary leave during the school vacation (to his/her home country or for a trip abroad) on the condition that the trip does not affect his/her schoolwork and as long as he/she notifies the KNU in advance.

- KNU and KOICA do not pay airfare for the trip and his/her living allowance will be suspended from the day of departure to the day of return during a temporary leave.

- If the participant is found to have made an unreported temporary visit to his or her home country or traveled to other countries or made a trip despite the university's disapproval, he or she may be suspended from the KOICA scholarship.

3) Accompanying or Inviting Family

- As the Master's program is a very intensive, which requires full commitment and concentrated effort for study, participants cannot bring any family members in Korea.

- If a participant invites family members within the duration of one month, the participant must take a full responsibility related to their family members travel to and stay in Korea including administrative and financial support as well as legal matters in Korea.

V. REQUIRED DOCUMENTS

※ All documents should be sent to the regional KOICA office or the relevant government office.

1) KOICA Application Form

2) KNU Form 2: Application Form (Type in English and print out. Handwriting is not acceptable.)

3) KNU Form 3: Personal Statement and Study Plan (Type in English and print out. Handwriting is not acceptable.)

4) KNU Form 4: Recommendation Letter for Admission from your workplace

5) Official Bachelor's Certificate of Graduation and Transcript

- These documents should be submitted with the attachment of Apostille or the attachment of an Authentication issued by the Korean Embassy or Consulate, or relevant ministry of the applicant's country. (Apostille is unnecessary during the application process.)

6) Certificate of Employment (if applicable)

7) Certificate proving English Proficiency (if applicable)

- Please submit a score report of a recognized English Proficiency Test such as TOEFL, TEPS, IELTS or any other supporting documents which demonstrate appropriate English language proficiency.

8) A Copy of the Applicant's Passport (a copy of page showing the passport number, date of issue and expiration, photo and name)

9) Doctor's Opinion Paper about health check-up review

▼ Important Notes for All Applicants;

- 1) All forms should be typed in English and all the supporting documents should be in English. Documents in any other language should be accompanied by a notarized English translation.
- 2) Original documents should be submitted. (If unavailable, the originating institution must authorize copies before they are submitted.)
- 3) If any of the submitted materials contain false information, admission will be rescinded.
- 4) Applicants whose forms and supporting documents are incomplete or insufficient will be disqualified for the admission process.
- 5) Applicants should take full responsibility for any disadvantage due to the mistakes or omissions in the application.

VI. CONTACTS

1. CONTACT INFORMATION

1) Korea International Cooperation Agency (KOICA)

- **Program Manager: Ms. Hyeyoung SHIN, ODA Education Center**
- Address: 825 Daewangpangyo-ro, Sujeong-gu, Seongnam-Si, Gyeonggi-do, 13449, Republic of Korea
- Tel: +82-31-740-0678
- Fax: +82-31-740-0765
- E-mail: hyshin@koica.go.kr
- Homepage: <http://www.koica.go.kr>

· **Program Coordinator: Ms. Jin Gyeong JANG**

- Tel: +82-31-777-2844
- Fax: +82-31-777-2882
- E-mail: jenn@koworks.org

2) Graduate School of Kyungpook National University

· **Program Manager : Prof. Dong-Hyun, SHIN**

- Address: 80 Daehak-ro, Buk-gu, Daegu, 41566, Republic of Korea
- Tel: +82-53-950-6815
- Fax: +82-53-950-6596
- E-mail: dhshin@knu.ac.kr

· **Participating Professor : Prof. Hwa-Seok, Hwang, Institute of International Research & Development**

- Address: 80 Daehak-ro, Buk-gu, Daegu, 41566, Republic of Korea
- Tel: +82-53-950-6815
- E-mail: hhs2129@knu.ac.kr/ hhs2129@hanmail.net
- Homepage: <http://iard.knu.ac.kr>

· **Program Coordinator : Ms. Duri KWON, Institute of International Research & Development**

- Address: 80 Daehak-ro, Buk-gu, Daegu, 41566, Republic of Korea
- Tel: +82-53-950-6596
- E-mail: durikwon@gmail.com

*The schedule in PI (Program Information) can be changeable according to the KOICA and Kyungpook National University's Schedule.

2020 KOICA Scholarship Program

Application Guideline

For Master's Degrees

1. Purpose

The KOICA Scholarship Program (SP) for master's degrees is designed to nurture key leaders in developing countries who can contribute to the socio-economic development of their home countries.

2. Target Countries

- Countries selected by KOICA among the DAC List of ODA Recipients
- The list of target countries is subject to change annually to the policies of the Korean government or KOICA

Region	Asia	Africa	Latin America	Middle East	CIS
Countries	16 countries	24 countries	12 countries	3 countries	9 countries
Name of countries	Bangladesh Cambodia* Fiji Indonesia* Lao PDR* Mongolia Myanmar* Nepal Pakistan Afghanistan Papua New Guinea Solomon Islands Sri Lanka The Philippines* Timor-Leste Vietnam*	Algeria Angola Cameroon Côte d'Ivoire DR Congo Egypt Ethiopia Gabon Ghana Kenya Libya Madagascar Morocco Mozambique Nigeria Rwanda Burundi Senegal Sudan Tanzania Tunisia Uganda Zambia Zimbabwe	Colombia Ecuador El Salvador Guatemala Haiti Honduras Jamaica Nicaragua Dominican Republic Paraguay Peru Venezuela	Iraq Jordan Palestine	Azerbaijan Ukraine Belarus Kazakhstan Kyrgyzstan Tajikistan Turkmenistan Uzbekistan Georgia

<Exceptions on the target countries of KOICA program>

*ASEAN targeted courses (three courses as below) are recruiting the government officials of ASEAN countries: Cambodia, Indonesia, Lao PDR, Myanmar, The Philippines, Vietnam

* For the "Aviation Management" course of Korea Aerospace University, please refer to the list as below.

Region	Asia	Africa	Latin America	CIS
Countries	9 countries	13 countries	8 countries	1 countries
Name of countries	Cambodia Indonesia Lao PDR Mongolia Myanmar Nepal Vietnam Bangladesh Thailand	Côte d'Ivoire DR Congo Egypt Ethiopia Kenya Mozambique Nigeria Senegal Sudan Tunisia Uganda Zambia Equatorial Guinea	Colombia Ecuador El Salvador Dominican Republic Paraguay Peru Bolivia Cuba	Uzbekistan

3. Available Universities and Fields of Study

Master's degree programs offered at the universities below.

Field of Study	University
Urban and Regional Development	University of Seoul
Gender and Development	Seoul National University
Finance and Tax Policy	Korea University
Trade and Industrial Policy for Sustainable and Inclusive Growth	KDI School
Public Administration (Local Government)	SungKyunKwan University
Agricultural Economics	KangWon National University
Agricultural Production	Kyungpook National University
Gender and Rural Community Development	Yonsei University
Health Policy and Financing Capacity Building	Yonsei University
ICT Techno Policy	Soongsil University
Energy Science and Policy	Ajou University
High Value-added Agriculture for ASEAN*	Kyungpook National University
e-Government and Public Management for ASEAN*	Yonsei University
Smart City for ASEAN*	Sungkyunkwan University
Aviation Management	Korea Aerospace University

* All applicants can take only one course for application of KOICA SP program.

* Three ASEAN courses are opened for ASEAN countries' applicants.

* **For more details on the available** courses, refer to the Program Information of each course that is available to access in the KOICA website (<http://www.koica.go.kr/ciat/index.do>) English webpage → Menu (Stay connected" → "Notice")

4. Qualifications

Prospective applicants must meet all of the following conditions.

- (1) **Citizenship:** Be a citizen of the Scholarship Program target country.
- (2) **Government Nomination:** Be officially nominated by their governments.
- Be a government employee. With a minimum of 2 years of experience in the field of study
 - * Exception - Applicants with an 'international development NGO' background may apply for the program with two letter of recommendations:
 - Your government office; and
 - Korean Embassy, world widely known NGO, an UN-associated organizations, or the KOICA Organization within your region.
- (3) **AGE:** (Preferably) Be under age 40 as of February 1, 2020.
- (4) **Health:** Be in good health, both physically and mentally.
- Those with disabilities, but in good mental and physical health, are eligible to apply.
 - Those with severe illness are NOT ELIGIBLE to apply.
- (5) **Level of Education:** Have a completed Bachelor Degree or an equivalent to college / university level Educational background.
- * Some program have specific qualifications in terms of level of education, and refer to Program Information of each program.
- (6) **English Proficiency:** Have a good command of both spoken and written English in order to take classes conducted entirely in English and to be able to write academic reports and theses in English.
- (7) Not be a person who has withdrawn from KOICA's scholarship program.
- * Person belonging to the institution in which candidates submitted false documents and returned to his / her country arbitrarily in the middle of SP program cannot apply.
- (8) Have not participated in KOICA scholarship program or any of the Korean Government's Scholarship Program before.
- (9) and other qualifications from university you are going to apply (refer to the Program Information)
- ***(10) Preference:** Descendants of Korean War Veterans will be given preference.
- Proof of descendants of Korean War document must be presented in application package.

5. Support Service (Scholarship Benefits)

Supports	Amounts	Note
Air Fare	Actual amount paid	<ul style="list-style-type: none"> - Cannot be borne by KOICA in special circumstances like when a participant violates academic regulations - Not borne by KOICA when a participant Temporarily leave to his/her home country during the training period - Except for above, borne by KOICA
Tuition Fees	Full amount required by a university	<ul style="list-style-type: none"> - Borne by a training institute

Extracurricular Activities	Part of the expenses needed for study visits, workshops, Korean language classes and others, except for regular classes	<ul style="list-style-type: none"> - Amount borne by a school varies - Part of the expenses can be borne by participants, and the amount varies among training institutes
Monthly Allowance	KRW 999,000 per month	<ul style="list-style-type: none"> - It includes expenses for meals, books and study supplies if needed - Same amount will be provided per month - If a participant cannot participate in the course for specific reasons like temporary leave to his/her home country, the allowance for that month shall be prorated for the corresponding number of days studies in Korea (KRW 33,300/day). * The amount deducted (33,300/day) is the same regardless of how many days are in the month.
Accommodation	Actual amount paid	<ul style="list-style-type: none"> - Electricity and other utility fees shall not be covered. - Cost for cleaning, laundry or exchange of bedding shall not be covered. - Except for above, borne by a training institute
Settlement Allowance	KRW 600,000	<ul style="list-style-type: none"> - Expenses needed to enter Korea, such as visa fee, alien registration card issuing fee and others - Borne by a training institute
Scholarship Completion Grants	KRW 300,000	<ul style="list-style-type: none"> - EMS and other expenses needed for returning home (e.g. cost for sending materials) - Borne by a training institutes before departure
Insurance	Actual cost paid	<ul style="list-style-type: none"> - Refer to separate documents for detailed insurance coverage - Borne by KOICA

* Notes

- KOICA only provides the expenses above.
- Visa expenses, stopover expenses, local transportation and other sundry expenses will not be covered.
- KOICA arranges and pays for the participant to travel to and from Korea. KOICA will cover economy class, round-trip airfare.
- If a participant wants to change the flight itineraries, they should pay the additional airfare.
- The participant is responsible for the issuance of an appropriate visa (which must be the 'Study Abroad Visa [D-2]) necessary for this Scholarship Program.

6. Selection Procedures

Period	Procedures	Details
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March , 2020	Application	<p>[Application package submission]</p> <ul style="list-style-type: none"> - Application deadline (to KOICA regional offices and Korean Embassy) : April 15, 2020 - Prepare all required documents for your admission package and fill out the 'Document Checklist'. - Submit the application package (including both university and KOICA application forms and other required documents) to KOICA regional office or Korean Embassy by the submission date. - Original copies should be sent to university before the phone interviews.
April 16 -April 21	On-site Interview(KOICA)	<ul style="list-style-type: none"> - Participate in an on-site interview by KOICA regional office or Korean Embassy. If an applicant lives in a country where the KOICA regional office / Embassy does not exist or lives far from the capital city, he / she can be interviewed by phone after consulting with the KOICA regional office / Embassy.
April 23 -April 30	Document Screening	<p>[1st round : Document Screening]</p> <ul style="list-style-type: none"> -Applicants nominated by the KOICA regional office or Korean Embassy as a result of the on-site interview and have submitted their application packages are considered for document screening. -University conducts document screening,
May 4	Result of Document Screening	<ul style="list-style-type: none"> -The result for the 1st round selection will be announced to the applicants. <p>[Preparation for the 2nd round]</p> <ul style="list-style-type: none"> - Details of the interview including the interviewee list will be sent to the KOICA regional offices and interview arrangements will be made respectively.
May 6 -May 15	Interview	<p>[2nd round : Phone Interview]</p> <ul style="list-style-type: none"> - University conducts the second round (interview) according to the interview schedule. - Schedule for phone interview will be notified individually by the KOICA regional offices or Korean embassy with 2-3 day notice in advance. - KOICA HQs announces the result of interview to the KOICA regional office or Korean Embassy : May 22
May 25 -June 19	Medical Checkup (Local)	<p>[3rd round : Medical Check-up]</p> <ul style="list-style-type: none"> - Applicants who successfully pass the 2nd round must take the Medical Check-up at the designated institution. -The detailed guideline of the medical check-up and list of the designated medical institution will be notified after passing the interview successfully. - Examination cost, Transportation and accommodation fees will NOT be reimbursed. - KOICA will not pay for the treatment necessary after the examination. - KOICA announces the result of Medical Checkup.
June 26	Admission Notification	<ul style="list-style-type: none"> - Admissions results will be notified to the regional KOICA offices or Korean embassy.

		- KOICA informs the participants of their scheduled entry to Korea.
August	Entry to Korea	

7. Required Documents

All documents should be sent to the regional KOICA office or the relevant government office.

- ① KOICA Application Form
- ② Recommendation letter from applicants' governments
- ③ Document Checklist
- ④ University Application form with required documents for the university
 - * Refer to Program Information attached

* Important Notes for All Applicants:

- All forms should be typed in English and all the supporting documents should be in English. Documents in any other language should be accompanied by a notarized English translation.
- Original documents should be submitted. (If it is unavailable, the originating institution must authorize copies before they are submitted.)
- If any of the submitted materials contain false information, admission will be rescinded.
- Applicants whose forms and supporting documents are incomplete or unsatisfactory will be disqualified from the admission process.
- Applicants should take full responsibility for any disadvantage due to the mistakes or omissions on the application.

8. Contacts

1) Application & Document Submission

- KOICA regional Office or Korean Embassy

2) Major and University Admissions

- Universities (Refer to the Program Information)

3) Other inquiries

- KOICA HQs (Email : koica.sp@koica.go.kr)
- KOICA Website (<http://www.koica.go.kr/ciat/index.do>)